

**BIPIN TRIPATHI KUMAON INSTITUTE OF TECHNOLOGY,  
DWARAHAT, ALMORA (UK)**

संलग्नक-1

**DISCIPLINARY RULES FOR THE STUDENTS**

The students are expected to maintain a high degree of discipline, which is essential for the college to impart quality education. However, any act of misconduct committed by a student, whether on or off campus, constitutes a violation of the college's disciplinary code. Without prejudice to the generality of the foregoing provision, violations of the discipline shall include: Disruption of teaching, student examination, research or administrative work, curricular or extra-curricular activity or residential life of the members of the College, including any attempt to prevent any member of the College or its staff from carrying out his or her work; or damaging or defacing College property or the property of members of the College or any other property inside or outside the College campus; or engaging in any attempt to wrongful confinement of teachers, officers, employees and students of the College or camping inside or creating nuisance inside the boundaries of houses of teachers, officers and other members of the College; or use of abusive and derogatory slogans or intimidatory language or incitement of hatred and violence or the action of teasing, playing a practical joke upon someone or holding comic parades and other activities; causing or colluding in the unauthorized entry of any person into the campus or in the unauthorized occupation of any portion of College premises, including hostels or halls of residence, by any person; or consuming or possessing alcoholic drinks, dangerous drugs or other intoxicants in the College premises; or indulging in acts of gambling in the College premises; or arousing communal, caste or regional feelings or creating disharmony among students; or misconduct or misbehavior of any nature at the Examination Centre; or Giving publicity to misleading accounts or rumor amongst the students; or tearing of pages, defacing, burning and destroying of books of any library or seminar room; or accommodating guests or other persons in the hostel without permission of the Warden; or improper rendering of accounts for money drawn from or through any office under the control and jurisdiction of the College; or any such type of activity or to do acts which can lead to physical injury, mental torture; or do other obscenities; or eve-teasing or disrespectful behavior to anybody; or committing forgery, tampering with or misuse of the College documents or records, identification cards; or furnishing false certificate or false information to any office under the control and jurisdiction of the College; or possessing or using any weapons such as knives, Lathis, iron chains, iron rods, sticks, explosives and fire arms etc. in the College premises; or any such type of activity. Any other activity deemed by the Director or the Discipline Committee to be a violation of discipline.

If any student is found involved in any act of indiscipline as stated above, then disciplinary action will be taken against him/her as decided by the following committees:

**A. Hostel Disciplinary Committee (HDC)**

The wardens and HDC are responsible for maintaining a high degree of discipline among the students within the hostel premises. The HDC is constituted as follows:

- |    |                  |          |
|----|------------------|----------|
| 1. | Chief Warden     | Chairman |
| 2. | Warden           | Member   |
| 3. | Associate Warden | Convener |

The matter of indiscipline within the premises of the hostel will be reported to any of the wardens. The wardens may take appropriate action in the matter and may impose a monetary fine up to Rs. 1000. Otherwise, the warden will convey the matter to the HDC. The HDC will thoroughly investigate the matter. Depending on the severity of the indiscipline of the student, the HDC is authorized to impose the following punishments:

- (i) To deduct the General Proficiency (GP) marks up to 05.
- (ii) To impose One Black Dot on the student.
- (iii) To impose a monetary fine up to Rs. 1000 or recovery of damages to properties/items.
- (iv) May be suspended from the hostel.

Depending on the severity of the indiscipline by the student, the punishment from the above serial (i) to (iii) may be imposed separately or cumulatively. The HDC may also call the parents of the student to report to the committee. In case of a higher degree of indiscipline, the HDC will recommend the case to the Proctorial Board.

**B. College Disciplinary Committee (CDC)**

The College Disciplinary Committee will be responsible for maintaining a high degree of discipline among the students. The CDC is constituted as follows:

- |    |                      |          |
|----|----------------------|----------|
| 1. | Dean Academic        | Chairman |
| 2. | Dean Student Welfare | Member   |
| 3. | HOD                  | Member   |
| 4. | Proctor              | Convener |

The matter of indiscipline outside the hostel premises will be reported to the proctor. The proctor may take appropriate action in the matter and may impose a monetary fine up to Rs. 2000. Otherwise, the proctor will convey the matter to the CDC. The CDC will thoroughly investigate the matter. Depending on the severity of the indiscipline of the student, the CDC is authorized to impose the following punishments:

- (i) To deduct the General Proficiency (GP) marks up to 10.
- (ii) To impose a One/Two Black Dot on the student.
- (iii) To impose a monetary fine up to Rs. 2000 or recovery of damages to properties/items.

Depending on the severity of the indiscipline by the student, the punishment from the above serial (i) to (iii) may be imposed separately or cumulatively. The CDC may also call the parents of the student to report to the committee. In case of a higher degree of indiscipline, the CDC will recommend the case to the Proctorial Board.

### C. Proctorial Board (PB)

The Proctorial Board of the college is the highest level of the disciplinary committee. The Proctorial Board is constituted as follows:

1. Director	Chairman
2. Dean Academic	Member
3. Dean Student Welfare	Member
4. Chief Warden	Member
5. Registrar	Member
6. HOD	Member
7. Warden	Member
8. Proctor	Convener

The Proctorial Board is authorized to take the following actions:

- (i) To deduct the General Proficiency (GP) marks up to 20.
- (ii) To impose up to Five Black Dots on the student.
- (iii) To impose a monetary fine up to Rs. 5000.
- (iv) May rusticate the student from the college.

The student record of undisciplined actions will be maintained in the Proctor's Office.

The decision of the Proctorial Board shall be final, binding, and conclusive, and no appeal or challenge shall lie before any court of law or authority, in order to uphold and maintain the highest standards of discipline among both residential and day-scholar students

### D. Explanation of Black Dots

*If a student is found to be directly or indirectly involved in any undisciplined activity, he/she will be imposed with Black Dots. The black dots given to a student by the disciplinary committee(s) will be cumulative [For Example: In case a student gets one black-dot as punishment by the disciplinary committee and the same student gets one more black-dot for any other disciplinary action, then in this case the number of black-dots will be added for that particular student which will be two black-dots].*

- (i) If a student possesses **three black dots** at any time, he/she will be expelled from the hostel automatically, i.e., he/she will be treated as a day scholar. He/she will not be allowed to enter any hostel premises.
- (ii) If a student possesses **five black dots** at any time, he/she will be expelled from the college automatically, i.e., he/she will not be allowed to enter the college campus.
- (iii) If the conduct of the student is found satisfactory for six months, one black dot may be removed on the recommendation of the warden and proctor.
- (iv) If any student's black dot(s) remain till the completion of his/her program, then the remaining black dot(s) will be reflected in his/her character certificate. The meaning of the black dot reflected in the character certificate will be as follows:
  - 1 black dot: Bad character
  - 2 black dots: Worse character
  - 3 black dots: Worst character
  - 4 black dots: Tremendously bad character