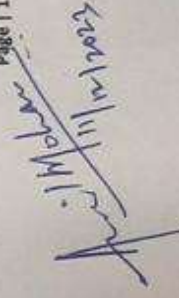


Bipin Tripathi Kumaon Institute of Technology, Dwarahat (Almora)

DISCIPLINARY RULES FOR THE STUDENTS

The students are expected to maintain a high degree of discipline which is very essential for the Institute in order to impart quality education. However, any act of misconduct committed by a student inside or outside the campus shall be an act of violation of discipline of the Institute. Without prejudice to the generality of the foregoing provision, violations of the discipline shall include:

Disruption of teaching, student examination, research or administrative work, curricular or extra-curricular activity or residential life of the members of the Institute, including any attempt to prevent any member of the Institute or its staff from carrying out his or her work; or damaging or defacing Institute property or the property of members of the Institute or any other property inside or outside the Institute campus; or engaging in any attempt to wrongful confinement of teachers, officers, employees and students of the Institute or camping inside or creating nuisance inside the boundaries of houses of teachers, officers and other members of the Institute; or use of abusive and derogatory slogans or intimidatory language or incitement of hatred and violence or the action of teasing, playing a practical joke upon someone or holding comic parades and other activities; causing or colluding in the unauthorized entry of any person into the campus or in the unauthorized occupation of any portion of Institute premises, including hostels or halls of residence, by any person; or consuming or possessing alcoholic drinks, dangerous drugs or other intoxicants in the Institute premises; or indulging in acts of gambling in the Institute premises; or arousing communal, caste or regional feelings or creating disharmony among students; or misconduct or misbehavior of any nature at the Examination Centre; or Giving publicity to misleading accounts or rumor amongst the students; or tearing of pages, defacing, burning and destroying of books of any library or seminar room; or accommodating guests or other persons in the hostel without permission of the Warden; or improper rendering of accounts for money drawn from or through any office under the control and jurisdiction of the Institute; or any such type of activity or to do acts which can lead to physical injury, mental torture; or do other obscenities; or eve-teasing or disrespectful behavior to anybody; or committing forgery, tampering with or misuse of the Institute documents or records, identification cards; or furnishing false certificate or false information to any office under the control and jurisdiction of the Institute; or possessing or using any weapons such as knives, Lathis, iron chains, iron rods, sticks, explosives and fire arms etc. in the Institute premises; or any such type of activity. Any other act which may be considered by the Director or the Discipline Committee to be an act of violation of discipline. If any student is found involve in any act of indiscipline as stated above then the disciplinary action will be taken against him/her as decided by the following committees:


11/11/2022

A. Hostel Disciplinary Committee (HDC)

The wardens and HDC are responsible to maintain high degree of discipline amongst the students within the premises of the hostel. The HDC is constituted as follows:

1. Chief Warden – Chairman
2. Warden – Member
3. Associate Proctor – Member
4. Associate Warden – Convener

The matter of indiscipline within the premises of the hostel will be reported to any of the wardens. The wardens may take appropriate action in the matter and may impose a monetary fine upto Rs.500. Otherwise; the warden will convey the matter to the HDC. The HDC will investigate the matter in detail. Depending on the severity of the indiscipline of the student, the HDC is authorized to impose following punishments:

- I. To deduct the General Proficiency (GP) marks upto 10.
- II. To impose One Black Dot on the student.
- III. To impose a monetary fine upto Rs.500 in addition to fine imposed by the warden, if any.
- IV. To assign 5 to 10 hours of Social/Co-curricular work under Warden/Chief Warden/NSS Coordinator.

Depending on the severity of the indiscipline by the student, the punishment from above serial (i) to (iii) may be imposed separately or cumulatively. The HDC may also call the parents of the student to report to the committee. The HDC shall report their decisions to the Proctor Office with recommendations in case of higher degree of indiscipline.

Amal Mahapatra
11/11/2023

B. Disciplinary Committee of the Institute (DC)

The Institute Disciplinary Committee will be responsible to maintain the high degree of discipline amongst the students other than the hostel premises. The DC is constituted as follows:

1. Proctor – Chairman
2. Dean-Student Welfare – Member
3. Warden of Concerned Hostel(s) – Member
4. Two wardens from other hostels – Invited Members
5. Institute Security In-Charge – Member
6. Coordinator-NSS – Member
7. Associate Proctor – Convener

The matter of indiscipline outside the hostel premises during non working hours of the institute, but within institute premises will be reported to the Proctor by the Chief Warden and/or In-Charge, Security. During working hours, any incidence may be reported by any of the Dean, Head of Department, In-Charge of Central Facilities, In-Charge, Security and/or Chief Warden. The Proctor may take appropriate action in the matter and may impose a monetary fine up to Rs.1000. Otherwise; the Proctor will convey the matter to the DC. The DC will investigate the matter in detail. Depending on the severity of the indiscipline of the student, the DC is authorized to impose following punishments:

- I. To deduct the General Proficiency (GP) marks upto 10.
- II. To impose Two Black Dot on the student.
- III. To impose a monetary fine upto Rs.5000.
- IV. To assign 10 to 20 hours of Social/Academic/Co-curricular work under NSS Coordinator/ Head of the concerned teaching department/ In-Charge of Central Facilities/ Chief Warden.

A report on the incidence with recommendations with respect to punitive action/fine shall be submitted to the Director and with the approval of the Director; punitive action/fine will be imposed. Depending on the severity of the indiscipline by the student(s), the punishment from above serial (i) to (iv) may be imposed separately or cumulatively. The DC may also call the parents of the student to report to the committee. In case of higher degree of indiscipline, the DC will recommend the case to the Proctorial Board.

Praveen Mohan
11/12/2023

C. Proctorial Board (PB)


The Proctorial Board of the Institute is the highest level of the disciplinary committee. The Proctorial Board is constituted as follows:

1. Director – Chairman
2. Dean Academic – Member
3. Dean Student Welfare – Member
4. Chief Warden – Member
5. Warden of concerned hostel(s) – Member(s)
6. Two Head of the Teaching Departments – Invited Members
7. Coordinator-NSS – Member
8. Institute Security In-Charge – Member
9. Proctor – Member Secretary

The Proctor shall present the matter to the Proctorial Board and the Proctorial Board is authorized to take the following actions:

- I. To deduct the General Proficiency (GP) marks upto 30.
- II. To impose upto Five Black Dots on the student.
- III. To impose a monetary fine upto Rs.10000.
- IV. To assign 20 to 30 hours of Social/Academic/Co-curricular work under NSS Coordinator/ Head of the concerned teaching department/ In-Charge of Central Facilities/ Chief Warden.
- V. May rusticate the student from the Institute.

The records of indiscipline of students and the action taken will be maintained in the Proctor Office. Any issue which is not covered above shall be taken care of with the help of previously laid down Rules and Regulations dated 11/05/2023 by the Proctor Office.


11/11/2023

Explanation of Black Dots

If a student is found involved directly or indirectly in any kind of indiscipline activity he/she will be imposed Black Dots. The black dots given to a student by the disciplinary committee(s) will be cumulative. For Example, *In case a student gets one black-dot as punishment by the disciplinary committee and the same student gets one more black-dot for any other disciplinary action, then in this case the number of black-dots will be added for that particular student which will be two black-dots.*

(i) If a student posses **three black dots** at any time, he/she will be expelled from the hostel automatically i.e. he/she will be treated as a day scholar. He/she will not be allowed to enter in any hostel premises.

(ii) If a student posses **five black dots** at any time, he/she will be expelled from the Institute automatically i.e. he/she will not be allowed to enter in the Institute campus.

(iii) If the conduct of the student is found satisfactory for a period of six months, one black dot may be removed on the request of the warden concerned and with the recommendation of the Chief Warden and Proctor by the Director of the Institute.

(iv) If any student possesses black dot(s) at the completion of his/her programme then the remaining black dot(s) will be reflected in his/her character certificate. The meaning of the black dot reflected in the character certificate will be as follows:

- 1 black dot: Poor character
- 2 black dot: Bad character
- 3 black dot: Very Bad character
- 4 black dot: Extremely Bad character

Per (P.O.)

Signature
11/12/2017