



Bipin Tripathi Kumaon Institute of Technology

(Formerly- Kumaon Engineering College)
Dwarahat-263653, Distt.-Almora (Uttarakhand)
(An Institute of Uttarakhand Government)
05966-244250 (o)
website: kecua.ac.in

No: BTKIT/Dean/15/2025-26

Dated:25/02/2026

NOTICE

It has been observed that a large number of students are not attending classes regularly. As per Uttarakhand Technical University (UTU) Ordinance, a minimum of 74% attendance is mandatory. Students who fail to maintain the prescribed attendance will not be permitted to appear in the examination. Maintaining attendance is the responsibility of the students.

It has also been noticed that some faculty members are marking students as “on leave” even when they are absent without any valid reason. This practice is against the University Ordinance (2022–23 onwards).

As per University Ordinance 2022–23, Point No. 8 (Page No. 6):

8.1 Every student is required to attend all lectures, tutorials, practicals, and other prescribed curricular and co-curricular activities. Attendance may be condoned up to 25% on medical grounds or for other genuine reasons beyond the control of the student.

8.2 A further relaxation of 15% in attendance may be granted by the Head of Institution/College, provided the student was absent with prior permission of the Head of Institution/College for reasons acceptable to them.

The above provisions clearly define the rules regarding leave and attendance.

I/C Dean Academic

Copy to:

1. Director Sir, for kind information.
2. All HoD for kind information and necessary action.

I/C Dean Academic